

November 8, 2021

Dear Partners and Friends,

We are very excited to announce Air Vent's 2021 - 2022 Winter Stocking Program. We feel this program will strongly contribute to you starting your year with additional ventilation sales. It will also position you to begin 2022 aggressively pursuing new ventilation opportunities. The details of the program are outlined below:

Order Placement Period:

- November 9, 2021 through February 25, 2022

Order Specifications:

- Single Order value must meet minimum requirement of \$10,000.00.
- **Payment term must be selected at time order is placed.**
- Order must be shipped to a single destination.
- Orders will be shipped immediately according to Air Vent's schedule.
- Normal freight allowance discounts will apply.
- Only customers in good credit standing may participate.

Pay Terms

5% 30 days, NET 31 days

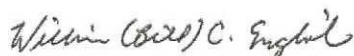
4% 60 days, NET 61 days

3% 90 days, NET 91 days

2% 120 days, NET 121 days

All of us at Air Vent would like to "THANK YOU" for the confidence you have placed in us. We look forward to serving your ventilation needs for many years to come.

Yours truly,



William "Bill" English
Director of Sales



Chuck Avola
Director of Sales